



1640 Hospital Drive, Santa Fe, NM 87505 • TEL: 505-983-9350  
 FAX Lines: Scheduling: 505-954-4253 • Med Records: 505-986-0859



## AUTHORIZATION TO RELEASE HEALTHCARE INFORMATION

Patient's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_  
Street and number / Apt CITY STATE & Zip CODE

Contact Phone Number(s): ( \_\_\_\_\_ ) \_\_\_\_\_ ( \_\_\_\_\_ ) \_\_\_\_\_

I request and authorize **Santa Fe Imaging, LLC** to release medical imaging records & reports to:

Name of person or facility \_\_\_\_\_

Hold for pick up When? \_\_\_\_\_

Mail to: Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**NOTE: If records are to be mailed or faxed, please attach a copy of your Driver's License or a picture ID.**

Party receiving records is:  My physician  A Relative/friend w/ID  Other - (describe): \_\_\_\_\_

Release is requested for: \_\_\_\_\_

All images and or reports in my SFI record jacket or in SFI's electronic records

Images relating to the following exam date(s): \_\_\_\_\_

Reports relating to the following exam date(s): \_\_\_\_\_

Other (explain): \_\_\_\_\_

**IMPORTANT: FIRST COMPACT DISC (CD) WILL BE ISSUED AT NO CHARGE AND ANY ADDITIONAL SETS \$5.00.**

BY SIGNING THIS FORM, THE PATIENT OR PATIENT'S REPRESENTATIVE AUTHORIZES **SANTA FE IMAGING, LLC** TO DISCLOSE RECORDS OR OTHER INFORMATION TO THE PERSON OR ORGANIZATION DESIGNATED AND AGREES TO PAYMENT AS SPECIFIED ABOVE.

*THIS AUTHORIZATION: Remains in effect until specifically revoked.*

I hereby release **Santa Fe Imaging, LLC**, from all liability and claims of any type related to disclosure of the designated medical records to the party/parties designated above.

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_